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May 27, 2026

Town of Dewey Beach
105 Rodney Ave
Dewey Beach, DE 19971

Attn: Bill Zolper
Town Manager

Re: Dewey Beach Resiliency Report

Dear Mr. Zolper:

We are pleased to offer this proposal for the Resiliency Plan services for this important project. The project is outlined with the following scope of work previously reviewed and agreed upon by Town stakeholders.

Report Contents:
The report will contain sea level rise info, projections, inundation maps, FEMA flood maps, historic input from citizens, summary of past reports, importance of planning for resiliency. The "north star" of the project will be clearly identified. The stakeholders will be identified. The options in determining strategies will be shown. The various time-based goals will be listed out. The various potential funding sources will be identified.

Scope of Work

- Meetings and Presentations with Town's Resilience and Sustainability Committee to Discuss Previous Work and Study Objectives
- Community and Stakeholder Engagement
    - Meet with Town stakeholders to assess:
        - Tolerance for flood risk
        - The planning time horizon – 10 years, 20 years, 50 years? OR
        - Level of sea level rise or surge
        - Perceptions about the reality of sea level and the threats it poses
        - Sea level rise projections to consider
    - Collect information on how stakeholders have been affected by past flooding (potential on-line flood reporter where citizens can upload photos and experiences)
    - Involve outside experts on resilience for funding opportunities
    - Define stakeholders' goals to serve as north star of the report
- Compile existing data and information
    - Previous studies, including DelDOTSR1 Flood Mitigation Study
    - Topography and shoreline data (Lidar data)
    - FEMA flood maps
    - National Wetland Inventory
    - Climate change and sea level rise projections
    - Tide data
    - Infrastructure information: stormwater network and other improvements
    - Previously implemented projects to address sea level rise and mitigate flood risks
    - Inundation maps for Dewey Beach
- Data Analysis

  - Review topographic and inundation information to determine vulnerable and at-risk areas of town
  - Identify weak spots and/or under-sized infrastructure
- Consider what strategies may be successful in at-risk areas
  - Prioritize mitigation measures and best practices
    - Right project-right place
- Future Action Recommendations
  - Short, medium, and long-term actions with achievable goals
    - Policy, community, and land use recommendations
  - Potential engineered and nature-based solutions
- Recommend education strategies to enhance understanding of flood mitigation and discourage ideas that are likely not feasible for the town.
- Identify potential grant opportunities with pertinent information for submission to agencies.
- Prepare a draft report for comment and a final report incorporating comments
- Expected cost and time of performance:
  - $75,000
  - 10 months

TASK	PROJECTED DATE
NOTICE TO PROCEED – NTP executed and Kick-Off meeting	**Mid June 2026**
LAY OUT THE METHODOLOGY AND FRAMEWORK	**July 2026**
PREPARE EXISTING CONDITIONS MAPS AND EXHIBITS; SHOW PROJECTED IMPACTS AND INUNDATIONS	**August 2026**
PUBLIC OUTREACH/REVIEW GOALS	**September 2026**
ANALYZE MAPS, DATA, INPUT	**November 2026**
IDENTIFY STRATEGIES, APPROACHES, NEEDS, ABILITIES	**January 2027**
CRAFT FINAL REPORT, REVIEW, EDIT	**February 2027**
PUBLIC PRESENTATION	**April 2027**
FINAL REPORT ACCEPTANCE	**May 2027**

PROPOSED FEE

We propose to provide the above-referenced scope of work for the following **TOTAL PROPOSED CIVIL FEE of $75,000.00**

ASSUMPTIONS AND CONSIDERATIONS

- The design effort will be continuous and without interruption.
- Meetings are as defined in this proposal. Additional requested meetings shall be invoiced at our standard hourly rates.
- No engineering design will be performed as part of the end product. Strategies will be identified, vetted, and detailed for implementation with real-world consideration. Something that cannot be constructed will not be proposed.
- Cost estimating is excluded from this agreement. General costs will be applied to the various strategies.
- Any work item not specifically indicated herein is excluded from this agreement.

PROPOSAL CONDITIONS

We propose to bill for additional written requested services in accordance with the attached Schedule of Hourly Rates & Expenses and General Conditions. Reimbursable expenses will be invoiced in accordance with the same documents.

The General Conditions noted on the attachment apply to the entire agreement.

If you have any questions regarding our proposal, please do not hesitate to call me.

Sincerely,

Brent R. Jett, P.E., CFM, CC-P, CSRP
Associate/Coastal Resiliency Group Leader/Project Manager

Attachments: Schedule of Hourly Rates & Expenses
General Conditions

APPROVED BY:

By: CW Zolper
Printed Name: Carl W Zolper
Date: 06/15/26
Title: Town Manager Dewey Beach
Phone Number: 302-227-6363
Email Address: TownManager@Townofdeweybeach.com

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